

Interactive Add On

Individual Progress Note

Complete the Client Narrative, Related Client Plan, and Encounters as you typically would. After entering the encounter, click the Add Encounter button.

Pending Individual Progress Note (TEST3)

File Progress Note

Print Final Approve Delete Modify End Date/Time Close Panel Close

Pending Individual Progress Note from 03/07/2023

Clinical

Section Expand Collapse Display Narrative

Standard

Current Client Information

1, INTERACTIVE

Case Number: Gender: Unknown DOB: 01/01/2001 Age: 22 yrs

Allergies: No Known Allergies

Client Narratives

Lock Val... Type Date Owner

Client Narrative 03/07/2023 CLINICAL, STAFF

No Narrative Selected

Encounters

Add Encounter Import Display Detail

Encounter	PSYCHOTHERAPY - INDIVIDUAL 30 (30)	03/07/2023	0:24	
Staff - Lead	CLINICAL, STAFF (800001)	03/07/2023	0:24	0:06 (D)
Client	1, INTERACTIVE	03/07/2023	0:24	

Encounters Signatures

Logged on as CLINICAL, STAFF Environment: Test 3 CHP20111029 Template Loaded NUM

Enter the Staff ID, Service 785, and click Save.

Progress Note Encounters (TEST3)

File Progress Note Encounters

Refresh Close Panel Refresh Close

Encounter Server Information

Server/Service Date/Time

☒ Lead Server Date 03/07/2023

Staff CLINICAL, STAFF 80000 Service INTERACTIVE ADD ON 785 Supervisor 0

Start Duration Stop

Travel Documentation

Save Cancel

Logged on as CLINICAL, STAFF Environment: Test 3

Follow the standard process of completing the Assignment and Billing Parameters, Diagnoses, and clicking Save.

Encounter for INTERACTIVE 1 Gender Unknown Born: 01/01/2001 (TEST3)

File Progress Note Encounters

Refresh Delete Remove Void and Replicate Add Collateral Close Panel Close

Encounter Information for Client: INTERACTIVE 1 Gender Unknown Born: 01/01/2001

Encounter

- Assignment and Billing Parameters
- Diagnoses
- Collateral Server(s)

Currently Viewing Information for Assignment and Billing Parameters

Service Tuesday March 7, 2023 Today
No Time INTERACTIVE ADD ON (785)
CLINICAL, STAFF (800001)

Assignment A TRAINING UNIT (9900) / TRAINING SUBUNIT (9901)
Opened: 01/01/2023

Billing

Lab

Provided To Client C

Provided At Office A

Outside Facility

Contact Type Face to Face F

Appointment Type Scheduled 1

Billing Type Not Applicable X

Intensity Type NOT APPLICABLE N

Participants

Days

Quantity

Fee

Save Cancel

The second encounter is now attached to the progress note.

Pending Individual Progress Note (TEST3)

File Progress Note

Print Final Approve Delete Modify End Date/Time Close Panel Close

Pending Individual Progress Note from 03/07/2023

Clinical

Section Expand Collapse Display Narrative

Current Client Information

1, INTERACTIVE

No Image Available

Case Number: Gender: Unknown DOB: 01/01/2001 Age: 22 yrs

Allergies: No Known Allergies

Client Narratives

Lock Val... Type Date Owner

Add Encounter Import Display Detail

Encounter	INTERACTIVE ADD ON (785)	03/07/2023		
Staff - Lead	CLINICAL, STAFF (800001)	03/07/2023		
Client	1, INTERACTIVE	03/07/2023		
Encounter	PSYCHOTHERAPY - INDIVIDUAL 30 (30)	03/07/2023	0:24	
Staff - Lead	CLINICAL, STAFF (800001)	03/07/2023	0:24	0:06 (D)
Client	1, INTERACTIVE	03/07/2023	0:24	

Encounters Signatures

Logged on as CLINICAL, STAFF Environment: Test 3 CHP20111029 Template Loaded NUM

Complete the Signatures as you typically would, and Final Approve.

Group Progress Note

Complete the Overview Narrative, Client Narratives, Related Client Plans, and Encounters as you typically would. Right click on the red Encounter row, and click Add Interactive Complexity Add-On to Encounter.

Pending Group Progress Note (TEST3)

File Progress Note

Print Final Approve Delete Modify End Date/Time Close Panel Close

Pending Group Progress Note from 03/07/2023 01:00 PM - 03/07/2023 02:00 PM

Clients

Add Client by Case#, Name or SSN

Case #	Client
1, INTERACTIVE	
2, INTERACTIVE	

Clinical

Section Expand Collapse Display Narrative

Current Client Information

2, INTERACTIVE

No Image Available

Case Number: Gender: Unknown DOB: 01/01/2001 Age: 22 yrs

Allergies: No Known Allergies

Overview Narratives

Lock	Val...	Type	Date	Owner
		Overview Narrative	03/07/2023	CLINICAL, STAFF

Client Narrative - CLINICAL, STAFF - 03

INTERVENTION (How does the service address the beneficiary's behavioral health need(s) - symptoms, condition, diagnosis and / or risk):

CLIENT RESPONSE (How did the client respond to the above intervention):

NEXT STEPS (Planned action steps by provider or beneficiary, collaboration with beneficiary, collaboration with other provider(s)):

Encounters

Void and Replicate Display Detail

Encounter	PSYCHOTHERAPY - GROUP 31	Options for CLINICAL, STAFF	03/07/2023	01:00 PM - 02:00 PM	1:00
Staff - Lead	CLINICAL, STAFF (800001)		03/07/2023	01:00 PM - 02:00 PM	1:00
Client	1, INTERACTIVE	Add Collateral to Encounter	03/07/2023	01:00 PM - 02:00 PM	1:00
Client	2, INTERACTIVE	Add Interactive Complexity Add-On to Encounter	03/07/2023	01:00 PM - 02:00 PM	1:00
		Delete Encounter Line			

Encounters Signatures

Logged on as CLINICAL, STAFF Environment: Test 3 CHP20111029 Template Loaded NUM

The Interactive Complexity Add-On Service box is checked automatically. Enter Service 785, and click Save.

Progress Note Encounters (TEST3)

File Progress Note Encounters

Refresh Close Panel Refresh Close

Encounter Server Information

Server/Service

☐ Lead Server

☒ Interactive Complexity Add-On Service

Staff CLINICAL, STAFF 80000

Service INTERACTIVE ADD ON 785

Supervisor

Date/Time

Date 03/07/2023

	Start	Duration	Stop
Service	01:00 PM	1:00	02:00 PM
Travel			
Documentation			

Save Cancel

Logged on as CLINICAL, STAFF Environment: Test 3

A Staff - I/C Add on row displays in the Encounters pane. Double click on the first client.

Pending Group Progress Note (TEST3)

File Progress Note

Print Final Approve Delete Modify End Date/Time Close Panel Close

Pending Group Progress Note from 03/07/2023 01:00 PM - 03/07/2023 02:00 PM

Clients

Add Client by Case#, Name or SS#

Case #	Client
1, INTERACTIVE	
2, INTERACTIVE	

Clinical

Section Expand Collapse Display Narrative

Standard

Current Client Information

2, INTERACTIVE

Case Number: Gender: Unknown DOB: 01/01/2001 Age: 22 yrs

Allergies: No Known Allergies

Overview Narratives

Lock	Val...	Type	Date	Owner
		Overview Narrative	03/07/2023	CLINICAL, STAFF

Client Narrative - CLINICAL, STAFF - 03

INTERVENTION (How does the service address the beneficiary's behavioral health need(s) - symptoms, condition, diagnosis and / or risk):

CLIENT RESPONSE (How did the client respond to the above intervention):

NEXT STEPS (Planned action steps by provider or beneficiary, collaboration with beneficiary, collaboration with other provider(s)):

Encounters

Void and Replicate Display Detail

Encounter	PSYCHOTHERAPY - GROUP 31 (31)	03/07/2023	01:00 PM - 02:00 PM	1:00	0:11 (D)
Staff - Lead	CLINICAL, STAFF (800001)	03/07/2023	01:00 PM - 02:00 PM	1:00	
Staff - I/C Add-On	CLINICAL, STAFF (800001)	03/07/2023	01:00 PM - 02:00 PM	1:00	
Client	1, INTERACTIVE	03/07/2023	01:00 PM - 02:00 PM	1:00	
Client	2, INTERACTIVE	03/07/2023	01:00 PM - 02:00 PM	1:00	

Encounters Signatures

Logged on as CLINICAL, STAFF Environment: Test 3 CHP20111029 Template Loaded NUM

When completing the Assignment and Billing Parameters, check the Subject to Interactive Complexity Add-On box.

Encounter for INTERACTIVE 1 Gender Unknown Born: 01/01/2001 (TEST3)

File Progress Note Encounters

Refresh Delete Close Panel Refresh Delete Close

Encounter Information for Client: INTERACTIVE 1 Gender Unknown Born: 01/01/2001

Encounter

Assignment and Billing Parameters

Diagnoses

Currently Viewing Information for Assignment and Billing Parameters

Date/Time

Date: 03/07/2023

Start Duration Stop

Service: 01:00 PM 1:00 02:00 PM

Assignment

A TRAINING UNIT (9900) / TRAINING SUBUNIT (9901)

Opened: 01/01/2023

Billing

Provided To: Client C

Provided At: Office A

Outside Facility:

Contact Type: Face to Face F

Appointment Type: Scheduled 1

Billing Type: English 1

Intensity Type: NOT APPLICABLE N

☒ Subject to Interactive Complexity Add-On

Save Cancel

Follow the standard process by entering the Diagnoses and clicking Save. Repeat the process for each applicable client in the group. Each client row will have I/C Add-On indicated.

Pending Group Progress Note (TEST3)

File Progress Note

Print Final Approve Delete Modify End Date/Time Close Panel Close

Pending Group Progress Note from 03/07/2023 01:00 PM - 03/07/2023 02:00 PM

Clients

Add Client by Case#, Name or SSN

Case #	Client
1, INTERACTIVE	
2, INTERACTIVE	

Clinical

Section Expand Collapse Display Narrative

Standard

Current Client Information

2, INTERACTIVE

No Image Available

Case Number: Gender: Unknown DOB: 01/01/2001 Age: 22 yrs

Allergies: No Known Allergies

Overview Narratives

Lock	Val...	Type	Date	Owner
		Overview Narrative	03/07/2023	CLINICAL, STAFF

Client Narrative - CLINICAL, STAFF - 03

INTERVENTION (How does the service address the beneficiary's behavioral health need(s) - symptoms, condition, diagnosis and / or risk):

CLIENT RESPONSE (How did the client respond to the above intervention):

NEXT STEPS (Planned action steps by provider or beneficiary, collaboration with beneficiary, collaboration with other provider(s)):

Encounters

Void and Replicate Display Detail

Encounter	PSYCHOTHERAPY - GROUP 31 (31)	03/07/2023	01:00 PM - 02:00 PM	1:00	
Staff - Lead	CLINICAL, STAFF (800001)	03/07/2023	01:00 PM - 02:00 PM	1:00	0:11 (D)
Staff - I/C Add-On	CLINICAL, STAFF (800001)	03/07/2023	01:00 PM - 02:00 PM	1:00	
Client - I/C Add-On	1, INTERACTIVE	03/07/2023	01:00 PM - 02:00 PM	1:00	
Client - I/C Add-On	2, INTERACTIVE	03/07/2023	01:00 PM - 02:00 PM	1:00	

Encounters Signatures

Logged on as CLINICAL, STAFF Environment: Test 3 CHP20111029 Template Loaded NUM

Complete the Signatures as you typically would, and Final Approve.